

CORPORATE  
**CATERING**  
CONCIERGE

If you do not receive a phone or email confirmation within 15 minutes,  
please call C3 at 866.677.3493 to confirm receipt of your order.

Please call for delivery time availability on same day orders.

## FAX COVER

FAX TO: 713.758.0125

To: Corporate Catering Concierge Date: \_\_\_\_\_

Fax: 713.758.0125 Pages: \_\_\_\_\_ with cover

Company Name: \_\_\_\_\_

Delivery Address: \_\_\_\_\_ Floor/ Suite: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Ext.: \_\_\_\_\_

Cell Number: \_\_\_\_\_

Number of people you will be serving: \_\_\_\_\_

Payment By: Check AMEX Visa MCard

Time Requested: \_\_\_\_\_

Date Requested: \_\_\_\_\_

Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

CVV: \_\_\_\_\_ Billing Zip Code: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Brightside Coffee Bar

### SERVICE LEVELS

\_\_\_\_\_ **Set Up Service** **\$165**

Set up and strike of any of our coffee carts, espresso machines, and extras. Please note that written cancellation must be received 72 business hours in advance in order to avoid a cancellation fee

### PACKAGES

\_\_\_\_\_ **Coffee Connect** **\$800**

Serves up to 100 guests. 2 hours of coffee service with 1 barista, an espresso machine, and a coffee cart. Included is hot and iced espresso drinks (espresso, cappuccino, americano, flat white & la

\_\_\_\_\_ **Brew Break** **\$1200**

Serves up to 200 guests. 2 hours of coffee service with 2 experienced baristas, 2 espresso machines, and a coffee cart. Included is hot and iced espresso drinks (espresso, cappuccino, americano, fl

\_\_\_\_\_ **Caffeine Boost** **\$1800**

Serves up to 200 guests. 2 hours of coffee service with 3 experienced baristas, 2 espresso machines, a branded coffee cart, and 200 assorted mini croissants. Included is hot and iced espresso drink

### ADD ONS

\_\_\_\_\_ **Drip Coffee** **\$30**

(Gallon) Serves 20 cups.

\_\_\_\_\_ **Hot Chocolate** **\$40**

(Gallon) Serves 20 cups.

\_\_\_\_\_ **Cold Brew Latte** **\$50**  
(Gallon) Serves 20 cups.

\_\_\_\_\_ **Assorted Mini Croissants** **\$3**  
(Each) An assortment of butter, chocolate, ,almond, and goat cheese croissants.

\_\_\_\_\_ **Customization of Coffee Cart** **\$125**  
Per cart

\_\_\_\_\_ **Customization of Cups** **\$100**  
Includes 100 stickers

\_\_\_\_\_ **Latte Printer** **\$295**  
Print your logo and other fun designs on the top of the latte or cappuccino foam.

## **SERVICE ADD ONS**

\_\_\_\_\_ **Additional Coffee Cart** **\$500**  
Includes espresso equipment and 1 barista.

\_\_\_\_\_ **Additional Espresso Machine** **\$200**

\_\_\_\_\_ **Additional Barista** **\$200**

\_\_\_\_\_ **Additional Hour of Service** **\$200**  
Per hour.

## **EXTRAS**

\_\_\_\_\_ **Catering Service Agreement** **\$0**  
TO CONFIRM AND FINALIZE YOUR EVENT: The catering agreement must be signed to confirm the booking of your event. Please print this order and initial each page and either fax back to 713.758.0125 or

\_\_\_\_\_ **Catering Service Agreement - Special Events**

**\$0**

TO CONFIRM AND FINALIZE YOUR EVENT: The catering agreement must be signed to confirm the booking of your event. Please print this order and initial each page and either fax back to 713.758.0125 or