

CORPORATE
CATERING
CONCIERGE

If you do not receive a phone or email confirmation within 15 minutes,
please call C3 at 866.677.3493 to confirm receipt of your order.

Please call for delivery time availability on same day orders.

FAX COVER

FAX TO: 713.758.0125

To: Corporate Catering Concierge Date: _____

Fax: 713.758.0125 Pages: _____ with cover

Company Name: _____

Delivery Address: _____ Floor/ Suite: _____

Contact Name: _____

Email Address: _____

Phone Number: _____ Ext.: _____

Cell Number: _____

Number of people you will be serving: _____

Payment By: Check AMEX Visa MCard

Time Requested: _____

Date Requested: _____

Card Number: _____ Exp. Date: _____

CVV: _____ Billing Zip Code: _____

Comments: _____

Brightside Coffee Bar

SERVICE LEVELS

_____ **Set Up Service** **\$165**

Set up and strike of any of our coffee carts, espresso machines, and extras. Please note that written cancellation must be received 72 business hours in advance in order to avoid a cancellation fee

PACKAGES

_____ **Coffee Connect** **\$800**

Serves up to 100 guests. 2 hours of coffee service with 1 barista, an espresso machine, and a coffee cart. Included is hot and iced espresso drinks (espresso, cappuccino, americano, flat white & la

_____ **Brew Break** **\$1200**

Serves up to 200 guests. 2 hours of coffee service with 2 experienced baristas, 2 espresso machines, and a coffee cart. Included is hot and iced espresso drinks (espresso, cappuccino, americano, fl

_____ **Caffeine Boost** **\$1800**

Serves up to 200 guests. 2 hours of coffee service with 3 experienced baristas, 2 espresso machines, a branded coffee cart, and 200 assorted mini croissants. Included is hot and iced espresso drink

ADD ONS

_____ **Drip Coffee** **\$30**

(Gallon) Serves 20 cups.

_____ **Hot Chocolate** **\$40**

(Gallon) Serves 20 cups.

_____ **Cold Brew Latte** **\$50**
(Gallon) Serves 20 cups.

_____ **Assorted Mini Croissants** **\$3**
(Each) An assortment of butter, chocolate, ,almond, and goat cheese croissants.

_____ **Customization of Coffee Cart** **\$125**
Per cart

_____ **Customization of Cups** **\$100**
Includes 100 stickers

_____ **Latte Printer** **\$295**
Print your logo and other fun designs on the top of the latte or cappuccino foam.

SERVICE ADD ONS

_____ **Additional Coffee Cart** **\$500**
Includes espresso equipment and 1 barista.

_____ **Additional Espresso Machine** **\$200**

_____ **Additional Barista** **\$200**

_____ **Additional Hour of Service** **\$200**
Per hour.

EXTRAS

_____ **Catering Service Agreement** **\$0**
TO CONFIRM AND FINALIZE YOUR EVENT: The catering agreement must be signed to confirm the booking of your event. Please print this order and initial each page and either fax back to 713.758.0125 or

_____ **Catering Service Agreement - Special Events**

\$0

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