

CORPORATE  
**CATERING**  
CONCIERGE

If you do not receive a phone or email confirmation within 15 minutes,  
please call C3 at 866.677.3493 to confirm receipt of your order.

Please call for delivery time availability on same day orders.

## FAX COVER

FAX TO: 713.758.0125

To: Corporate Catering Concierge Date: \_\_\_\_\_

Fax: 713.758.0125 Pages: \_\_\_\_\_ with cover

Company Name: \_\_\_\_\_

Delivery Address: \_\_\_\_\_ Floor/ Suite: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Ext.: \_\_\_\_\_

Cell Number: \_\_\_\_\_

Number of people you will be serving: \_\_\_\_\_

Payment By: Check AMEX Visa MCard

Time Requested: \_\_\_\_\_

Date Requested: \_\_\_\_\_

Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

CVV: \_\_\_\_\_ Billing Zip Code: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **C3 Services**

### **RENTALS**

_____ <b>New Supplier Registration Fee</b>	<b>\$119</b>
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_____ <b>New Equipment</b>	<b>\$0</b>
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_____ <b>Rentals</b>	<b>\$1517.33</b>
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This price changes with each event.

### **STAFFING**

_____ <b>Set Up Service</b>	<b>\$100</b>
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Our staff will set-up with real chafing dishes, table linens, all serving pieces and have everything ready to enjoy at your required start time. Then our staff person will return the same day to pi

_____ <b>Dinner Line Attendant</b>	<b>\$0</b>
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_____ <b>Server</b>	<b>\$140</b>
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4 Hour minimum @ \$35.00 an hour

_____ <b>Additional Staff Hour</b>	<b>\$35</b>
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priced by the hour per server @ \$35.00 an hour

_____ <b>Bartenders</b>	<b>\$140</b>
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4 Hour minimum @ \$35.00 an hour

_____ <b>Additional Bartender Hour</b>	<b>\$35</b>
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priced by the hour per server @ \$35.00 an hour

### **SECURITY**

_____ <b>Off duty HPD officer to patrol and secure area</b>	
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Priced per hour; including general liability insurance and Workers? Compensation coverage	<b>\$75</b>
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## **TENT RENTAL**

<input type="checkbox"/> <b>INSTALLATION AND REMOVAL OF TENT RENTAL</b>	<b>\$1875</b>
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Will change with each order- defining size and details of the  
tent to be installed.

## **EXTRAS**

<input type="checkbox"/> <b>Catering Service Agreement</b>	<b>\$0</b>
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TO CONFIRM AND FINALIZE YOUR EVENT: The catering  
agreement must be signed to confirm the booking of your  
event. Please print this order and initial each page and either  
fax back to 713.758.0125 or

<input type="checkbox"/> <b>Catering Service Agreement - Special Events</b>	<b>\$0</b>
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TO CONFIRM AND FINALIZE YOUR EVENT: The catering  
agreement must be signed to confirm the booking of your  
event. Please print this order and initial each page and either  
fax back to 713.758.0125 or

<input type="checkbox"/> <b>Custom Menu</b>	<b>\$0</b>
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<input type="checkbox"/> <b>Private Party</b>	<b>\$0</b>
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<input type="checkbox"/> <b>Port- A-Potties</b>	<b>\$130</b>
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Priced per unit. Delivered and Picked up