

CORPORATE
CATERING
CONCIERGE

If you do not receive a phone or email confirmation within 15 minutes,
please call C3 at 866.677.3493 to confirm receipt of your order.

Please call for delivery time availability on same day orders.

FAX COVER

FAX TO: 713.758.0125

To: Corporate Catering Concierge Date: _____

Fax: 713.758.0125 Pages: _____ with cover

Company Name: _____

Delivery Address: _____ Floor/ Suite: _____

Contact Name: _____

Email Address: _____

Phone Number: _____ Ext.: _____

Cell Number: _____

Number of people you will be serving: _____

Payment By: Check AMEX Visa MCard

Time Requested: _____

Date Requested: _____

Card Number: _____ Exp. Date: _____

CVV: _____ Billing Zip Code: _____

Comments: _____

Churrascos Catering Menu

HORS D'OEUVRES

_____ **Custom Hors d'Oeuvres For Your Event (per person)** **\$0**

A c3 event concierge will customize your menu based on your preferences and budget goals.

BAR SET UP

_____ **Beer & Wine Package** **\$0**

A C3 event concierge will customize your bar package based on your preferences and budget goals.

_____ **Full Bar Package** **\$0**

A C3 event concierge will customize your bar package based on your preferences and budget goals.

_____ **Non Alcoholic Beverage** **\$0**

Bottled water, sodas, sparkling water, iced tea and coffee.

ROOM RENTAL

_____ **Room Rental** **\$0**

A C3 event concierge will customize your rental package based on the size of your party, time of the event, day of the week and any miscellaneous requests.

CORDUA POLICIES

_____ **Guest Count** **\$0**

We require a guarantee of 85% of the estimated number of guest to maintain the current pricing structure. Cordua catering must be notified of the exact number of guests attending an event by noon,

_____ **Force Majeure** **\$0**

In the event that this contract may not be performed by Cordua Catering or client due to force majeure, including, but not limited to, acts of God, acts of terror, acts of war or other acts of nature

_____ **Payment Terms** **\$0**

The client or their authorized representative must return a signed copy of our contract and/or a signed copy of the "cost summary" page from the proposal, along with a non-refundable deposit equal to

EXTRAS

_____ **Catering Service Agreement** **\$0**

TO CONFIRM AND FINALIZE YOUR EVENT: The catering agreement must be signed to confirm the booking of your event. Please print this order and initial each page and either fax back to 713.758.0125 or

_____ **Catering Service Agreement - Special Events** **\$0**

TO CONFIRM AND FINALIZE YOUR EVENT: The catering agreement must be signed to confirm the booking of your event. Please print this order and initial each page and either fax back to 713.758.0125 or